

## Overdale Juniors Plan to extend opening to Year 6 Children

This plan should be read in conjunction with the associated Government documents and the operational risk assessment for schools reopening on 1<sup>st</sup> June 2020.

Throughout the period of “lockdown” schools have remained open to children of keyworkers and vulnerable children. This has included during traditional school holidays and bank holidays. The Government is now asking us to make provision for Year 6 children alongside the original groups.

Please note that the plan relates to the potential capacity of Overdale Junior School site and staff.

### **Capacity and organisation of teaching spaces**

In order to limit group sizes, these have been defined as “bubble” each Year 6 class will be divided in to 3 groups of 10. Children will be allocated to a group by their class teacher.

6A			6C			6E			6W		
A	B	C	D	E	F	G	H	I	J	K	L

Overdale Junior school will be open to Year 6 children from Monday to Thursday. This allows for a deep clean of the school on a Friday. It also enables the teaching team to plan online learning for the very many children who will still be engaged in home learning.

On returning the Year 6 children will **for the first week attend for two days** to enable us to re-establish them under the new and unusual conditions. The adults will conference the children and understand better their experiences and therefore will be able to make adaptations to planning accordingly. On Tuesday, we would be open to 6A and 6C and Wednesday we would be open to 6E and 6W. The school will then be open to Year 6 from Monday to Thursday.

In addition, OJS will be giving priority to children of keyworkers and vulnerable children. We will continue with the groupings that have been established.

Lower KS2	Lower KS2	Upper KS2
1	2	3

Social distancing will be expected throughout the school so groups will not be sharing facilities or resources. Timetabling will require groups (bubbles) to remain separate and to move around the school at different times.

No other children will be allowed access to school at this time.

## Arrival to and departure from school

All year 6 will **enter the school via the Browett Entrance** and **depart via the door leading to the “flat” playground.**

They will have allocated arrival and departure times. They will be greeted by a member of the SLT and directed to their classroom; where they will be received by their allocated key adult. Most children will not be returning to their normal class teacher as social distancing and the size of the classrooms means that groups will not be greater than 10.

6 A			6C			6E			6W		
A	B	C	D	E	F	G	H	I	J	K	L
Arrival: 8:40 am			Arrival: 8:50 am			Arrival: 9:00 am			Arrival: 9:10 am		
Departure: 2:50 pm			Departure: 3:00 pm			Departure: 3:10 pm			Departure: 3:20 pm		

Keyworker groups will continue through the main entrance at the office. They will be arriving from 8:30 am to 9:30 am; as needed. The children will depart from 2 pm to 3:30 pm.

Keyworker groups provision		
Lower KS2	Lower KS2	Upper KS2
1	2	3
Open from 8:30 am – 3:30 pm		

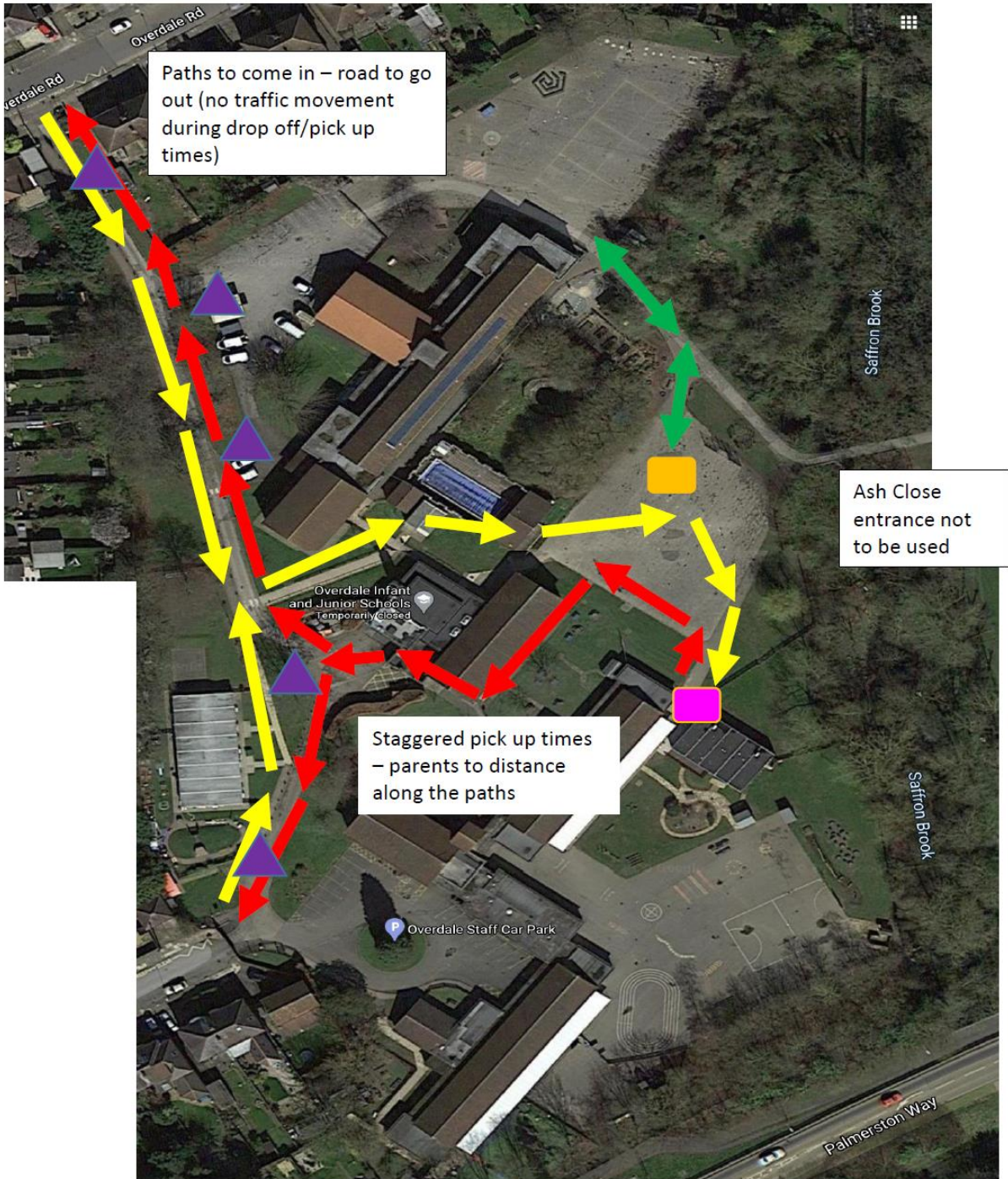
## Moving to and from school

We ask that children walk or cycle to school wherever possible. Cars should not park on either Overdale Rd or Eastcourt Rd. If a child is accompanied they should only be escorted by one adult.

Social distancing should be maintained at all times. Adults must not congregate on the route or on the school site at any time.

There is an access plan for the site that supports the safe movement of Overdale Infant and Overdale Junior School families.

# Overdale Parent/carer access plan



- in
- out
- Pupils and staff only
- Cones to stop traffic
- Junior drop off pick up
- Infant drop off

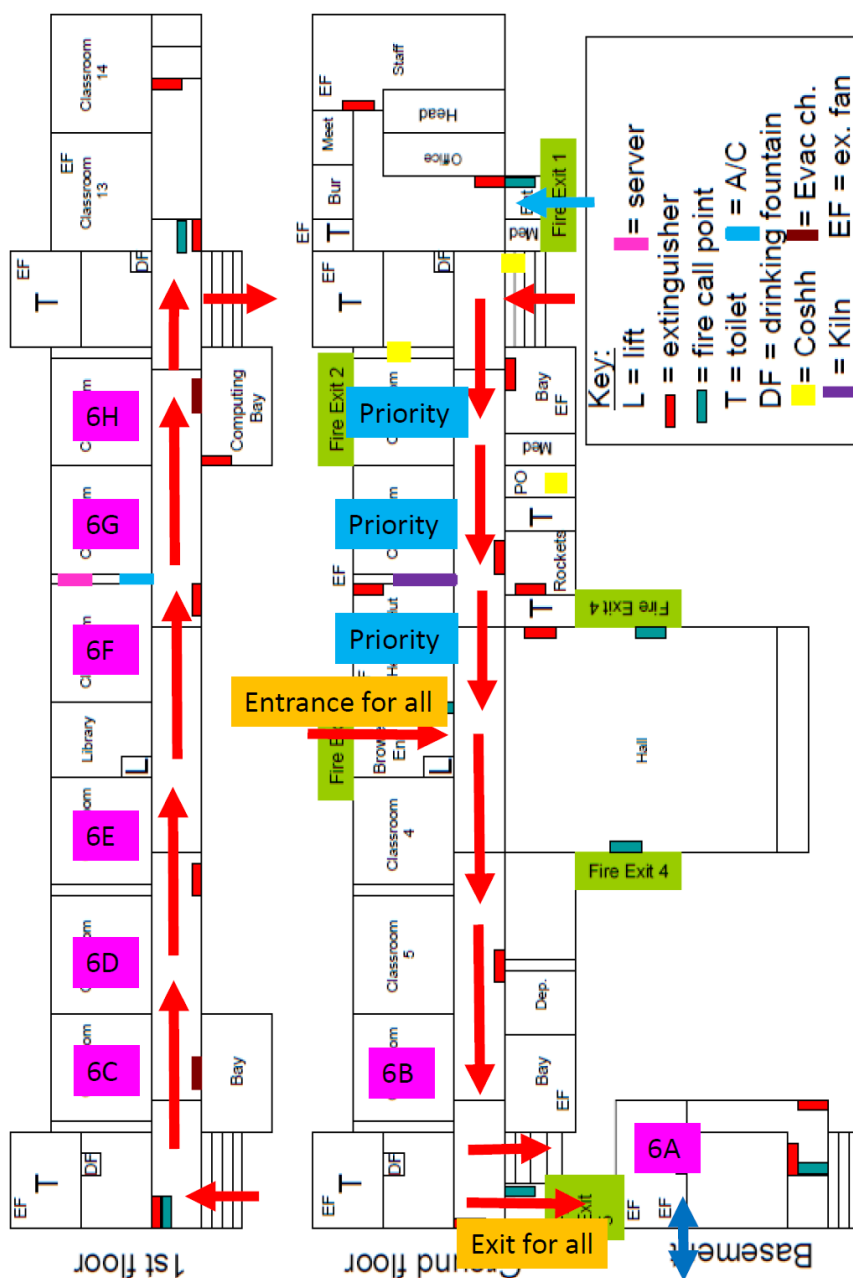
## Hygiene

On entering children will be asked to use the hand sanitiser provided. Throughout the day the children will wash their hands regularly and frequently.

At the end of the day children will be asked to use the hand sanitiser/wash their hands before leaving the site.

## Movement around the site

Appropriate signage will support effective movement around the school and site. Within the building there will be a one-way system. The children will be closely supervised throughout the day. Timetabled activities will be staggered in order to reduce the number of children moving around the site at any given time.



## Year 6 learning plan

Classes will be divided into groups of up to 10. These will remain constant and children should not move between groups. These groups will be identified by the class teacher.

Timetables will be broadly consistent across the groups. The well-being of all children will be the first priority. An **example** of a potential timetable is outlined below. The Key adult will respond according to the needs of the children. All activities will be planned with social distancing in mind. Resources will not be shared across

Group assembly/ PSHE/P4C	English based activity	Break	Outdoor PE - <b>please ensure that children have suitable kit and sunblock</b>	Lunch	Maths based activity	Break	Creative curriculum/ outdoor activity
-----------------------------	------------------------	-------	---	-------	----------------------	-------	--

## Teaching assistants and 1:1s

TAs in the classroom or working 1:1 with a child will need to maintain social distancing. If social distancing is not possible in the general classroom they should support the child by withdrawing them to the Evergreen room, Food routes room or by using outdoor space such as the gazebo where social distancing will be maintained.

If a child needs close medical or intimate care PPE should be worn.

For medical needs, medical Room 1 will be used. Social distancing will be maintained wherever possible and PPE will be used at all times.

In cases of suspected Covid-19 medical Room 2 will be used as an isolation area while parents are on their way to collect their child.

## Break times

Groups will have staggered break times. They will be allocated areas of the grounds in which to play and be supervised. They will go out and maintain social distancing.

Snacks can be brought in from home. These must not be shared and must still be in line with our food policy eg no nuts.

Once outside children are not to re-enter the building. When re –entering as a group they will maintain social distancing.

## **Lunch time**

Lunch will be taken in the child's classroom. Hands will be washed before and after lunch.

School lunch is available to buy or for FSM. It will be a grab bag – hot or/packed lunch. All children will eat a packed lunch and we would ask all parents to provide it in a disposable bag wherever possible.

The class area will be cleaned after lunch has been eaten.

## **Cleaning**

There will be cleaning carried out throughout the day.

Cleaners will disinfect and wipe down all key areas.

Toilets will be cleaned at least once an hour and with greater regularity when needed.

Stair railings, entrances, doors will be wiped will be cleaned at break time, lunchtime and the end of the day.

Classroom desks will be cleaned regularly and key boards will be cleaned frequently.

Cleaners should wear recommended PPE at all times.

There will be a deep clean of all spaces on a Friday.

## **Toilets**

Children will be encouraged to go at dedicated times. Social distancing will be expected. During break times and lunch times supervision will be required.

## **Staff rooms and offices**

Staff should only use offices or staffrooms if they are able to socially distance themselves from each other. Staff rooms will not be used for meetings.

Staff should use hand sanitiser when entering and leaving the staffroom or an office.

## **Bells**

Bells will not be used during the school day.

## **Classroom expectations**

Children and staff will use hand sanitiser on entering the building, and entering each room, throughout the day. Teachers will remind children and make sanitiser available.

Teachers should wipe down their keyboard and mouse at the start, and end of each lesson.

Classrooms will be reconfigured by the staff team to ensure social distancing can be maximised. Children and/or staff should not move seating. Children should occupy the same seat, and not move seats.

Doors and windows should be open at all times in order to maximise ventilation in rooms.

No activity requiring shared equipment or group activities should not take place without discussions with a member of the senior team.

Stationery should not be shared; children will be provided with the essentials. Should any simple stationery equipment be required, then the teacher will provide it from new stock, and this equipment must be retained by the child over time and not returned.

Children should be fully supervised by staff for the entire duration of the day, the teacher should not leave the classroom. Students should not leave the classroom for any reason other than essential use of the facilities. No children will be asked to complete errands, such as using photocopiers, passing information etc.

### **Behaviour Expectations**

**When attending school, it is imperative that students follow the rules and expectations outlined below, and throughout this plan. This will help to maintain the whole school community's health, safety and wellbeing, as well as the wider local community.**

Children must only attend school if they, or a member of their household do not have related symptoms of COVID-19.

Children must act with responsibility and with the best interests of all members of the school community at all times.

Children must arrive punctually for school, and not congregate in school.

Children must follow the one way systems in place at all times, and not stop to congregate en route to classrooms and must maintain social distancing whilst travelling around the site.

When required; they must line up 2m apart before entering the classroom if they cannot enter immediately.

Children must leave the school site at the designated time, and not congregate. They must use sanitiser to disinfect hands on entering and leaving the school building, and throughout the day as instructed.

Children will be expected to maintain social distancing at all times, whilst it will be a significant length of time since some saw each other, there must be no physical contact, no hugging and no handshaking.

Children must sit in the seat directed to by their teacher, there must be no moving of places, or furniture. They must sit in the same seat in the classroom allocated at all times.

They must not share possessions with others, i.e. stationery, food, clothing are some examples.

They must observe the social distancing rules outlined regarding toilets, i.e. using only the toilets directed, and only one person in a cubicle at all times.

We would ask that all children bring water in a named water bottle.

These are all in addition to the expectations of our code of conduct at Overdale Junior School.

### **Uniform**

During this exceptional time, we would ask that children's clothes are washed with more frequency. We know that it can be hard to always ensure there is enough uniform to enable this. Therefore, we will be relaxing the dress code.

### **Work wear**

Staff will also need to be able to wash clothes frequently therefore it might be suitable for less formal clothes to be worn to allow for this.